

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education to
“Conduct the District’s Business in Public”
CLOSED SESSION – 4:30 p.m.
OPEN SESSION – 4:45 p.m.

District Office Board Meeting Room
4034 Irving Place, Culver City, CA 90232

November 8, 2011

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Clerk
Patricia Siever, Professor, Member
Steven Gourley, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Conference with Legal Counsel – Anticipated Litigation (Significant exposure to litigation pursuant to subdivision (b) of GC §54956.9) (1 Potential Case)
- 3.2 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 7
Classified Personnel Services Report No. 7

4. ADJOURNMENT OF CLOSED SESSION

5. **REGULAR MEETING – 4:45 p.m.**

5.1 Roll Call – Board of Trustees
Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Clerk
Patricia Siever, Professor, Member
Steven Gourley, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – October 25, 2011
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 7
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 7
- 9.6 Approval is Recommended for CCHS Robotics Team Field Trips to Attend Competitions in San Diego, CA (March 2-4, 2012), and St. Louis, Missouri (April 25-28, 2012)
- 9.7 Approval is Recommended for the CCHS Sojourn to the Past Field Trip through Southern States, March 29-April 7, 2012
- 9.8 Acceptance of Enrollment Report

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 American Citizenship Awards
- 10.2 Anti-Bullying Task Force Presentation

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. **INFORMATION ITEMS - None**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

13. **RECESS (10 Minutes)**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items - None**

14.2 **Education Services Items - None**

14.3 **Business Items - None**

14.4 **Personnel Items**

- 14.4a Approval is Recommended for the 2009/2010 and 2010/2011 Agreement Between the Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE)

Motion by _____ Seconded by _____ Vote _____

14.4b Approval is Recommended for the 2012/2013 School Year Calendar

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS

15.1 Discussion Regarding a Letter from the Legal Firm of Dannis Woliver
Kelley

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

November 22 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.
December 13 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

| | | | |
|-----------------|-------------------------------------|--------------|--|
| Meeting: | <u>Regular Meeting</u> | Date: | <u>October 25, 2011</u> |
| Place: | <u>City Hall</u> | Time: | <u>6:00 p.m. – Public Meeting</u> |
| | <u>Mike Balkman Chambers</u> | | <u>6:01 p.m. – Closed Session</u> |
| | <u>9770 Culver Boulevard</u> | | <u>7:00 p.m. – Public Meeting</u> |
| | <u>Culver City 90232</u> | | |

Board Members Present

Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Clerk
Patricia Siever, Professor, Member
Steven Gourley, Member

Staff Members Present

Patricia W. Jaffe, Superintendent
Ali Delawalla
Eileen Carroll

Call to Order

Board President Mr. Zeidman called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Student Shaina Levin led the Pledge of Allegiance.

Report from Closed Session

Mr. Zeidman reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

Mr. Zeidman suggested moving item 15.2 up on the agenda to follow item 14.1b. It was moved by Ms. Siever and seconded by Ms. Paspalis to adopt the October 25, 2011 agenda as amended. The motion was unanimously approved.

9. Consent Agenda

Mr. Zeidman called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Siever requested that items 9.1, 9.2, and 9.4 be withdrawn. Mr. Silbiger also requested to withdraw item 9.1. It was moved by Ms. Paspalis and seconded by Ms. Siever to approve Consent Agenda Items 9.3 and 9.5 as presented. The motion was unanimously approved.

9.3 Acceptance of Gifts – Donations

9.5 Classified Personnel Reports No. 6

9.1 Approval is Recommended for the Minutes of Regular Meeting – October 11, 2011

Ms. Siever withdrew this item to include in her statements on page 28 Members of the Board section that she also extended congratulations to the Alumni Association for their work on the Centuri Publication. She also wanted the word “inappropriate” in item 12.2 on page 28 to say “lively” in mentioning the exchange between her and Mr. Gourley. Mr. Silbiger requested this item be withdrawn to add the following statement in item 12.1 after the sentence about his comments: *Mr. Silbiger also recommended adding the following language to page b: “The District recommends that teachers count homework or classwork COMPLETION points as no more than 15% of a student’s grade in any 1 reporting period.”*

9.2 Approval is Recommended for Purchase Orders and Warrants

Ms. Siever requested this item pulled to inquire about items listed on pages 2, 3, 4, and 5. She asked what items were for consultants. She also reviewed the items on special education and wanted to know the percentage of special education students that require mental health services. Ms. Siever would also like to know how the District’s funding will be affected with transfer of funding from AB3632 to AB113. Mr. Delawalla will research her questions and inform Ms. Siever at a later time. Ms. Paspalis stated that on page 1, the Purchase Order for

Bridgett Mitchell is for the Health Center at El Rincon.

9.4 Approval is Recommended for the Certificated Personnel Reports No. 6

David Mielke stated that he was asked about item Ia for Rosalind LaBriola. Mrs. Jaffe explained that the principal at the school had a family emergency and was going to be out for a period of time. Therefore the school needed an administrator there to cover the period the principal would be out. Ms. Siever commented on item 1d-s and noted how much the District spent on extra assignments. She would like to know how much the District spends annually on extra assignments.

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve item 9.1 as amended, and items 9.2, and 9.4 as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations

10.1 Red Ribbon Week

Red Ribbon Week is a campaign to raise awareness of alcohol, tobacco, drug and violence prevention. It is now the largest, most visible prevention awareness campaign observed annually in the United States. Ms. Brenna Guthrie introduced students who gave a presentation on Red Ribbon Week activities in the District. Rebecca Bernal from Senator Curren Price's office was also present and announced the Senator's support of the campaign. In his support his office donates Red Ribbon Week bookmarks, posters and certificates to all of the schools.

10.2 Student Assessment Results Presentation

Eileen Carroll, Assistant Superintendent of Educational Services, presented an overview of STAR assessments. She also presented the Board with information on how the District performed in relationship to the state and federal mandated targets. Mr. Silbiger asked about the growth model. He would like to see that information, and specifically looking at the cohort group. He would also like to find out what the individual goals are for the schools. Ms. Siever asked about Culver Park's scores. Ms. Carroll stated that since it is a continuation school their scores are calculated differently.

11. Public Recognition

11.1 Superintendent's Report

Mrs. Jaffe reported that the students from the Sister City Iskan, South Korea to Culver City are coming to the high school. They will be meeting with Culver City elected officials on November 15th at 10:30 a.m. On Saturday Mrs. Jaffe attended the Farragut Fall Festival and said there was a great turnout. She also attended the Tedx Conference in Manhattan Beach; and the Los Angeles Convergence Meeting where the arts were discussed. Mrs. Jaffe reported that Culver City is one of the few districts that has not cut the art programs. She reported that the District participated in the California Shake Out and that the drills in the schools went very smoothly. Mrs. Jaffe announced that Shea Cunningham is the newest member of the Environmental Sustainability Committee. She thanked the members of the Board who attended the community meeting yesterday regarding Robert Frost Auditorium.

11.2 Assistant Superintendents' Reports

Ms. Carroll reported on her visit to Long Beach Unified to look at their Transitional Kindergarten Program. She briefly presented information on the program to the Board, and stated that the curriculum that was being used was very impressive.

Mr. Delawalla reported that on October 12th he met with the Citizens' Advisory Committee and presented the Unaudited Actuals to the committee. On November 7th the Independent Auditors will be coming to the District. They will have to report to the Board by January. Mr. Delawalla is also working on retaining the services of a solar consultant.

11.3 Student Representatives' Reports**Middle School Student Representative**

Kaelyn Gsellman , Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the upcoming Halloween festivities including needing chaperones for the Halloween Dance.

Culver Park Student Representative

Jessica Delgado, Culver Park High School Student Representative, reported on activities at Culver Park High School, including Student Council activities for Halloween; the program for training rescue dogs taking place at the school; and the upcoming field trip to help feed the homeless.

Culver City High School Student Representative/Student Board Member

Eliud Evans, Student Board Member, was not present.

11.4 Members of the Audience

Members of the audience spoke about:

- Robert Zirgulis stated that the Board is always complaining about the District not having any money. He stated that it is a sham because the Board voted against the Oil Tax Resolution out of "pure shallowness and pettiness" since he feels that some of the Board members do not like him. Mr. Zirgulis stated that Mr. Zeidman does not like the fact the he points certain things out that are not in Mr. Zeidman's favor and it makes Mr. Zeidman incensed. Mr. Zirgulis also stated that Mr. Gourley admitted hatred towards him because he supports David Mielke. Mr. Zeidman asked Mr. Zirgulis if the initiative guaranteed the District money. Mr. Zirgulis tried to further explain how the tax would work, but did not give an amount that would be guaranteed to the District.
- Cary Anderson showed a video about traffic safety. The video showed parents double and sometimes triple parking to drop their children off at Linwood Howe Elementary
- David Mielke stated that he does not like the exchanges that are taking place at the Board meetings and asked that the Board try to treat everyone with respect. Mr. Mielke provided a union update. He stated that teachers are complaining that their classes are very large. He stated it is an ongoing issue that we cannot ignore. Mr. Mielke stated that the special education classes are also getting larger. He informed the Board that the teachers at El Marino are still concerned about noise pollution from the freeway and said that he had some suggestions to help this issue.
- Gary Abrams stated that he did not agree with the treatment of Mr. Mielke at the meetings and asked when the public was going to find out about Amanda Copeland's case. Mr. Zeidman informed him that the Board cannot comment on anyone's confidential case. Mr. Abrams stated that the Board is lacking courage.
- Sarah Dry reported that the middle school was in the 38th spot in the Glee Contest. She encouraged everyone to vote. Ms. Dry also thanked the District for holding the community meeting on Robert Frost and for agreeing to bring in an expert architect for the project.

11.5 Members of the Board

Board Members spoke about:

- Mr. Silbiger thinks it would be nice to bring in a former member since a member is leaving Environmental Sustainability Committee. He also stated that he attended two events given by Assembly Member Holly Mitchell and briefly spoke about the topics at the events. Mr. Silbiger stated that he was concerned that the Board is telling members of the community that money has been allocated for certain projects. He feels that the Board needs to have the component parts of each project brought to the Board to figure out any allocations.
- Ms. Siever was interested in what Mr. Mielke said about teachers' input on the noise pollution issue at El Marino. She would like to hear about the suggestions. Regarding the oil tax, Ms. Siever stated that Board did not receive any information on the tax. She reported on her attendance at the Homecoming Game and said the game was great. She thinks the Board is doing a great job and she

reiterated that the Board has tried to keep programs and minimize the loss of employees during the budget crisis. She wished everyone a good week.

- Mr. Gourley stated that he liked Mr. Silbiger's idea of commending the retired member of the Environmental Sustainability Committee. He knows the retiree and thinks that it would be well deserved. Mr. Gourley stated that the \$2 million allotted for Robert Frost will need to be re-evaluated. He followed up on Mr. Silbiger's remarks that some of the statements made tonight were false, and that information on the costs of each project was never presented.
- Ms. Paspalis agreed with remarks from her colleagues. She also reiterated that information on special education students is confidential and the Board will not answer or discuss anyone's child in public, ever. She stated that the money for the capital projects had been discussed. Ms. Paspalis reported on her attendance at Homecoming and she said it was great. She attended CCEF's Sip for Our Schools event and stated there was a good turnout. She also attended the Environmental Sustainability Committee meeting then went to a Growing Great presentation. Ms. Paspalis stated that Julie Garcia, Director of Food Services, was recognized by the parents at El Marino for listening to ideas from the parents and then incorporating them into the food menu. Ms. Paspalis also reported on her attendance at the community meeting regarding Robert Frost. She stated that the bonds have been released for school facilities projects.
- Mr. Zeidman stated that freedom of speech is great. You can say what you want even if it is not true. He explained when the Board can respond to comments from those in attendance. The Board did not turn down \$3 million as Mr. Zirgulis stated. He reported he attended the Homecoming Game, Sip for our Schools event, the Farragut Fall Festival, and middle school's girls and boys softball games. He also attended the community meeting for Robert Frost, and was given a tour of all of the parks in the City by Parks and Recreation.

12. Information Items

12.1 First Reading of Revised Administrative Regulation 4032, Reasonable Accommodation

Ms. Siever stated that she has a lot of corrections. She suggested giving the changes to staff and then bringing the Administrative Regulation back. It will be brought back to a future meeting.

12.2 First Reading of Exhibit 1330(d) – Community Relations, Use of Facilities

Mr. Silbiger asked how much the District loses if another discounted use of facilities is given to each site. Mr. Delawalla provided a dollar range. He said it depends on different factors. Mr. Silbiger also wanted to know why the District singles out the Girl Scouts and Boy Scouts for discounts. Further discussion ensued about additional language for all 501(c)3 organizations. Ms. Siever is interested in expanding the groups for discount. It was decided that there needs to be clarification in the exhibit that each organization at each site receives one discounted use. Further discussion ensued.

13. Recess

The Board recessed at 8:22 p.m. and reconvened at 8:32 p.m.

14. Action Items

14.1 Superintendent's Items

14.1a Second Reading and Adoption of Revised Board Bylaw 9323, Meeting Conduct

Mr. Zeidman asked to continue this item. Further review has to be done on the Bylaw. Board members agreed.

14.1b Second Reading and Adoption of Revised Board Policy/Administrative Regulation 1312.1, Community Relations – Complaints Concerning District Employees; and Exhibit 1312.1, Community Relations

It was moved by Mr. Silbiger and seconded by Mr. Gourley that the Board approve Revised Board Policy/Administrative Regulation 1312.1, Community Relations – Complaints Concerning District Employees;

and Exhibit 1312.1, Community Relations as presented with some modifications. The motion was unanimously approved.

15. Board Business

15.2 Discussion Regarding the Roles/Limits of Authority of Advisory

Mrs. Jaffe spoke about the roles of committees and said the groups also need to understand the limits of authority. She further explained the limits of authority. Rania Daly thanked the Board and staff for the community meeting yesterday. The committees want to partner with the District and be allies. The community also appreciates the inclusiveness that was shown at the meeting. Mr. Gourley stated that he thinks part of reason for this item was due to members of the Sustainability Committee. He stated that one of the members spoke to a vendor and did not inform staff at the District. Mr. Gourley stated that the "adults need to communicate." The Board would like everyone to coordinate when working on projects.

14.1c Appointment of Community Budget Advisory Committee Members

The Board discussed how they wanted to case their choices for the committee. After reading out their choices it was moved by Ms. Paspalis and seconded by Ms. Siever to appoint Jessica Beagles-Roos, Alan Elmont, James T. Harris, Anne Diga Jacobsen, and Scott Kecken as the new members of the Community Budget Advisory Committee with Elissa Huang as the alternate member. The motion was unanimously approved.

14.1d Approval of Waiver of Attorney/Client Privilege Regarding a Letter from the Legal Firm of Dannis Woliver Kelley

It was moved by Mr. Zeidman and seconded by Mr. Silbiger that the Board will Waive the Attorney/Client Privilege Regarding a Letter from the Legal Firm of Dannis Woliver Kelley as presented. The motion was unanimously approved.

14.2 Education Services

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #01-11-12

It was moved by Mr. Gourley and seconded by Mr. Silbiger that the Board approve the Stipulated Expulsion of Pupil Services Case #01-11-12 as presented. The motion was unanimously approved.

14.3 Business Items

14.3a Approval is Recommended for the Rejection of Claim

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Rejection of Claim as presented. The motion was unanimously approved.

14.3b Approval is Recommended for Budget Revisions

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Budget Revisions as presented. The motion was unanimously approved.

14.4 Personnel

14.4a Approval is Recommended for Resolution #6-2011/2012, Catastrophic Leave for Classified Employee (Instructional Assistant – Bilingual)

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board Approve Resolution #6-2011/2012, Catastrophic Leave for Classified Employee (Instructional Assistant – Bilingual) as presented. The motion was unanimously approved.

15. Board Business – (cont.)

15.1 Discussion and Direction Regarding the Prioritization of Measure EE Parcel Tax Funds

Mr. Delawalla distributed information on the Measure EE expenditures/allocations for each category. Ms. Paspalis stated that she did not have any problems with the allocations. Mr. Silbiger would like an Action Item so

it is clear in the Minutes what expenditures the Board has approved. Mr. Gourley stated that the only item that does not seem to be accounted for is safety. He does not see a full time or "person" appointed to the \$18,000. Ms. Siever inquired as to what were the expected outcomes for the investment. Mr. Laase commented on what items were shown on the ballot when the parcel tax was being voted on. He stated that this prioritization should not be discussed. Further discussion ensued. Mrs. Jaffe provided additional information on what the District was able to maintain.

Adjournment

There being no further business, it was moved by Ms. Siever, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Board President Mr. Zeidman adjourned the meeting at 9:15 p.m. in memory of Loren Collins, Edna Gyepes, and Dr. Eleanor Haburton.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

BOARD REPORT

11/8/11

9.2

9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from October 15, 2011 through October 28, 2011 is \$287,761.00.

BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund
01.7 tri-city selva
11.0 adult education fund
12.0 child development fund
13.0 cafeteria fund
14.0 deferred maintenance fund
21.0 building fund
25.0 capital facilities fund
40.0 redevelopment
76.0 warrant pass-through fund
96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from October 15, 2011 through October 28, 2011 in the amount of \$287,761.00 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAPO009C
District : 64444

Page No. 1
Run Date: 10/29/2011

Purchase Orders/Buyouts To The Board for Ratification From : 10/15/2011 To 10/28/2011
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Run Time: 03:25:02AM
WEEKLY

| PO Date | PO # | Stat | Ord# | Change | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch.Lo | Distrib Amount | PO Amt |
|----------|--------|------|------|--------|------------|--------------------------------|--|-----------------------------------|------|---------|-------|-------|------|---------|----------------|-----------|
| 10/24/11 | 57617 | A | | | 10/24/2011 | DUBNOFF CENTER | NONPUBLIC SCHOOLS SERVICE 10/24/2011 | Special Education 57617 | 01.0 | 65000.0 | 57500 | 11800 | 5880 | 0004040 | 46,560.00 | 46,560.00 |
| 10/17/11 | 57707M | A | | | 10/17/2011 | ATLANTIC EXPRESS | TRANSPORTATION SUPP/EQUIP/SERV 10/17/2011 | Operations 57707M | 01.0 | 00000.0 | 00000 | 36000 | 5871 | 0005041 | 65,000.00 | 65,000.00 |
| 10/17/11 | 57709M | C | | | 10/17/2011 | SOUTH BAY LANDSCAPING INC. | CONTRACT SERVICES RENDERED 10/17/2011 | Grounds 57709M | 01.0 | 00000.0 | 00000 | 82000 | 5810 | 0005043 | 4,085.00 | 4,085.00 |
| 10/27/11 | 57711M | A | | | 10/28/2011 | BATTERY SYSTEMS OF LOS ANGELES | MAINTENANCE SUPP/EQUIP 10/27/2011 | Maintenance 57711M | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 114.19 | 114.19 |
| 10/27/11 | 57713M | A | | | 10/28/2011 | ALLIED REFRIGERATION, | MAINTENANCE SUPP/EQUIP 10/27/2011 | Maintenance 57713M | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 107.25 | 107.25 |
| 10/17/11 | 57903 | A | | | 10/17/2011 | REDWOOD PRESS | OFFICE SUPPLIES 10/17/2011 | Purchasing 57903 | 01.0 | 00000.0 | 00000 | 73000 | 4350 | 0005030 | 759.08 | 759.08 |
| 10/24/11 | 57939 | A | | | 10/24/2011 | SHRED-IT | CONTRACTED SERVICES 10/24/2011 | Purchasing 57939 | 01.0 | 00000.0 | 00000 | 73000 | 5810 | 0005030 | 1,500.00 | 1,500.00 |
| 10/17/11 | 57941A | A | | | 10/17/2011 | TROXELL COMMUNICATIONS | AUDIOVISUAL SUPP/EQUIP 10/17/2011 | Linwood Howe Elementary 57941A | 01.0 | 91400.0 | 00000 | 27000 | 4410 | 2020000 | 6,749.87 | 6,749.87 |
| 10/18/11 | 57942 | A | | | 10/18/2011 | OFFICE DEPOT | OFFICE SUPPLIES 10/18/2011 | Business Services 57942 | 01.0 | 00000.0 | 00000 | 73000 | 4350 | 0005000 | 1,500.00 | 1,500.00 |
| 10/18/11 | 57943 | A | | | 10/18/2011 | OFFICE DEPOT | OFFICE SUPPLIES 10/18/2011 | Fiscal Services 57943 | 01.0 | 00000.0 | 00000 | 73000 | 4350 | 0005010 | 1,500.00 | 1,500.00 |

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

| PO Date | PO # | Stat | Change Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch.Lo | Distrib Amount | PO Amt |
|----------|-------|------|----------------|------------|--------------------------------|----------------------------|---------------------------|------|---------|-------|-------|------|---------|-------------------|-----------|
| 10/17/11 | 57944 | A | | 10/17/2011 | TEK TIME SYSTEMS, LLC | REPAIRS - OTHER | High School | 01.0 | 00000.0 | 00000 | 27000 | 5630 | 4010001 | 219.98 | |
| | | | | 10/17/2011 | | | | | | | | | | | 219.98 |
| 10/17/11 | 57945 | A | | 10/17/2011 | CULVER MOTOR CLINIC INC. | REPAIRS - OTHER | Security | 01.0 | 00000.0 | 00000 | 83000 | 5630 | 0001050 | 30.00 | |
| | | | | 10/17/2011 | | | | | | | | | | | 30.00 |
| 10/17/11 | 57946 | A | | 10/17/2011 | WEST-LITE SUPPLY COMPANY, INC. | JANITORIAL SUPP/EQUIP | Culver City Middle School | 01.0 | 00000.0 | 00000 | 81000 | 4370 | 3010001 | 252.56 | |
| | | | | 10/17/2011 | | | | | | | | | | | 252.56 |
| 10/17/11 | 57947 | A | | 10/17/2011 | LASERCARE | REPAIRS - OFFICE EQUIPMENT | Undistributed ROP | 01.0 | 96352.0 | 71100 | 10000 | 5630 | 0000000 | 357.95 | |
| | | | | 10/17/2011 | | | | | | | | | | | 357.95 |
| 10/17/11 | 57948 | A | | 10/17/2011 | WE TELL STORIES | CONTRACTED SERVICES | Undistributed | 01.0 | 00000.0 | 16003 | 10000 | 5850 | 2020000 | 499.50 | |
| | | | | 10/17/2011 | | | ED SVCS | | | | | | | | 15,000.75 |
| | | | | 10/17/2011 | | | CCEF/SONY | | | | | | | | 5,001.75 |
| | | | | 10/17/2011 | | | EM | | | | | | | | 499.50 |
| | | | | 10/17/2011 | | | ER | | | | | | | | 499.50 |
| | | | | 10/17/2011 | | | FARR | | | | | | | | 499.50 |
| | | | | 10/17/2011 | | | LB | | | | | | | | 499.50 |
| | | | | 10/17/2011 | | | LH | | | | | | | | 499.50 |
| | | | | 10/17/2011 | | | | | | | | | | | 22,500.00 |
| 10/17/11 | 57949 | A | | 10/17/2011 | CF EDUCATIONAL RESOURCES, INC. | CONTRACTED SERVICES | La Ballona Elementary | 01.0 | 40350.0 | 11100 | 10000 | 5850 | 2060000 | 1,000.00 | |
| | | | | 10/17/2011 | | | | | | | | | | | 1,000.00 |
| 10/17/11 | 57950 | A | 1 | 10/18/2011 | DENNIS S. FOX, Ph.D. | CONTRACTED SERVICES | Educational Services | 01.0 | 30100.0 | 00000 | 27000 | 5850 | 0004000 | 2,500.00 | |
| | | | | 10/17/2011 | | | | | | | | | | | 2,500.00 |
| 10/17/11 | 57951 | A | | 10/17/2011 | DELL COMPUTER CORP. | COMPUTER SUPP/EQUIP | Educational Services | 01.0 | 00000.0 | 00000 | 21000 | 4340 | 0004000 | 1,401.96 | |
| | | | | 10/17/2011 | | | | | | | | | | | 1,401.96 |

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch.Lo | Distrib Amount | PO Amt |
|----------|-------|------|------|------------|---------------------------|--|--|------|---------|-------|-------|------|---------|----------------|-----------|
| 10/17/11 | 57952 | A | | 10/17/2011 | TEACHER'S COLLEGE PRESS | INSTRUCTIONAL SUPPLIES 10/17/2011 | Office of Child Development 57952 | 12.0 | 50253.0 | 85000 | 10000 | 4310 | 0000002 | 169.24 | 169.24 |
| 10/17/11 | 57953 | C | | 10/17/2011 | CALIFORNIA SCIENCE CENTER | FIELD TRIPS 10/17/2011 | Linwood Howe Elementary 57953 | 01.0 | 91400.0 | 11100 | 10000 | 5816 | 2020000 | 25.00 | 25.00 |
| 10/17/11 | 57954 | A | | 10/17/2011 | PRACTI-CAL, INC. | CONTRACTED SERVICES 10/17/2011 | Pupil Services 57954 | 01.0 | 56400.0 | 00000 | 39000 | 5890 | 0004020 | 19,767.06 | 19,767.06 |
| 10/18/11 | 57955 | A | | 10/18/2011 | NCS PEARSON, INC. | SOFTWARE 10/18/2011 | Resource Specialists 57955 SP ED/MS | 01.0 | 56400.0 | 50010 | 11360 | 4310 | 0004026 | 7,011.10 | 7,011.10 |
| 10/20/11 | 57956 | A | | 10/20/2011 | CDW-G | COMPUTER SUPP/EQUIP 10/20/2011 | Speech 57956 | 01.0 | 56400.0 | 00000 | 39000 | 4410 | 0004024 | 116.18 | 116.18 |
| 10/17/11 | 57957 | A | | 10/17/2011 | LYNNE CHRISTINE AOKI | CONTRACTED SERVICES 10/17/2011 | Special Projects 57957 | 01.0 | 58100.0 | 00000 | 21000 | 5850 | 0004030 | 15,000.00 | 15,000.00 |
| 10/18/11 | 57958 | A | | 10/18/2011 | MELROSEMAC, INC. | REPAIRS - OFFICE EQUIPMENT 10/18/2011 | La Ballona Elementary 57958 | 01.0 | 91400.0 | 11100 | 10000 | 5630 | 2060000 | 563.29 | 563.29 |
| 10/18/11 | 57959 | C | | 10/18/2011 | LACOE | CONFERENCE AND TRAVEL 10/18/2011 | Special Projects 57959 | 01.0 | 40350.0 | 00000 | 27000 | 5220 | 0004030 | 2,600.00 | 2,600.00 |
| 10/24/11 | 57960 | A | | 10/24/2011 | AMAZON.COM | INSTRUCTIONAL SUPPLIES 10/24/2011 | Special Education 57960 | 01.0 | 33100.0 | 57300 | 11100 | 4310 | 0004040 | 474.41 | 474.41 |
| 10/20/11 | 57961 | A | | 10/20/2011 | HENRY SCHEIN, INC. | NURSING SUPP/EQUIP 10/20/2011 | Human Resources 57961 | 01.0 | 00000.0 | 00000 | 74000 | 5860 | 0003000 | 117.45 | 117.45 |

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Page No. **4**
 Run Date: **10/29/2011**
 Run Time: **03:25:02AM**
WEEKLY

Report ID: **LAPO009C**
 District: **64444**

Purchase Orders/Buyouts To The Board for Ratification From : **10/15/2011 To 10/28/2011**
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch.Lo | Distrib Amount | PO Amt |
|------------|-------|------|------------|------------|-------------------------------|----------------------------|---------------------------|--------------------|---------|-------|-------|------|---------|----------------|--------|
| 10/20/2011 | | | | | | | | HENRY SCHEIN, INC. | | | | | | | 117.45 |
| 10/19/11 | 57962 | C | 10/19/2011 | 10/19/2011 | DR. KATHERINE PETERS | CONTRACT SERVICES RENDERED | Special Education | 01.0 | 33100.0 | 57500 | 39000 | 5890 | 0004040 | 349.13 | |
| 10/19/2011 | | | | | DR. KATHERINE PETERS | | | | | | | | | 349.13 | |
| 10/19/11 | 57963 | A | 10/26/2011 | 10/26/2011 | CDW-G | OFFICE SUPPLIES | Technology | 01.0 | 00000.0 | 00000 | 77000 | 4350 | 0005020 | 2,648.85 | |
| 10/19/2011 | | | | | CDW-G | | | | | | | | | 2,648.85 | |
| 10/19/11 | 57964 | A | 10/19/2011 | 10/19/2011 | DELL COMPUTER CORP. | COMPUTER SUPP/EQUIP | Technology | 01.0 | 00000.0 | 00000 | 77000 | 6410 | 0005020 | 7,378.44 | |
| 10/19/2011 | | | | | DELL COMPUTER CORP. | | | | | | | | | 7,378.44 | |
| 10/20/11 | 57965 | A | 10/20/2011 | 10/20/2011 | APPLE INC. | SOFTWARE | Special Projects | 01.0 | 58100.0 | 11100 | 10000 | 4310 | 0004030 | 423.98 | |
| 10/20/2011 | | | | | APPLE INC. | | | | | | | | | 423.98 | |
| 10/18/11 | 57966 | A | 10/18/2011 | 10/18/2011 | NCS PEARSON, INC. | SOFTWARE | Culver City Middle School | 01.0 | 30100.0 | 11100 | 10000 | 4410 | 3010000 | 21,033.30 | |
| 10/18/2011 | | | | | NCS PEARSON, INC. | | | | | | | | | 21,033.30 | |
| 10/20/11 | 57967 | A | 10/20/2011 | 10/20/2011 | LIGHTSPEED TECHNOLOGIES, | COMPUTER SUPP/EQUIP | Special Education | 01.0 | 33100.0 | 57300 | 11100 | 4400 | 0004040 | 319.07 | |
| 10/20/2011 | | | | | LIGHTSPEED TECHNOLOGIES, INC. | | | | | | | | | 319.07 | |
| 10/21/11 | 57968 | A | 10/21/2011 | 10/21/2011 | BRAINPOP | OFFICE SUPPLIES | Culver City Middle School | 01.0 | 00000.0 | 16003 | 27000 | 4350 | 3010000 | 995.00 | |
| 10/21/2011 | | | | | BRAINPOP | | | | | | | | | 995.00 | |
| 10/20/11 | 57969 | A | 10/20/2011 | 10/20/2011 | PCI EDUCATIONAL PUBLISHING | INSTRUCTIONAL SUPPLIES | Adult School | 01.0 | 56400.0 | 57500 | 11100 | 4310 | 0000010 | 154.21 | |
| 10/20/2011 | | | | | PCI EDUCATIONAL PUBLISHING | | | | | | | | | 154.21 | |
| 10/21/11 | 57970 | A | 10/21/2011 | 10/21/2011 | ESPECIAL NEEDS, LLC | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 0000000 | 135.88 | |
| 10/21/2011 | | | | | ESPECIAL NEEDS, LLC | | | | | | | | | 135.88 | |
| 10/21/11 | 57971 | A | 10/21/2011 | 10/21/2011 | PHONAK HEARING SYSTEMS | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 0000000 | 1,055.88 | |
| 10/21/2011 | | | | | PHONAK HEARING SYSTEMS | | | | | | | | | 1,055.88 | |

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From : 10/15/2011 To 10/28/2011
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch.Lo | Distrib Amount | PO Amt |
|----------|-------|------|------|------------|-------------------------------|------------------------|---------------------|------|---------|-------|-------|------|----------|----------------|--------|
| 10/21/11 | 57972 | A | | 10/21/2011 | PHONAK HEARING SYSTEMS | | 57971 | | | | | | | 1,055.88 | |
| 10/21/11 | 57972 | A | | 10/21/2011 | RIFTON PRODUCTS LLC | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 00000000 | 2,981.11 | |
| 10/21/11 | 57972 | A | | 10/21/2011 | RIFTON PRODUCTS LLC | | | | | | | | | 2,981.11 | |
| 10/21/11 | 57973 | A | | 10/21/2011 | HEALTH MEGA MALL | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 00000000 | 257.90 | |
| 10/21/11 | 57973 | A | | 10/21/2011 | HEALTH MEGA MALL | | | | | | | | | 257.90 | |
| 10/24/11 | 57974 | A | | 10/24/2011 | RIFTON PRODUCTS LLC | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 00000000 | 73.41 | |
| 10/24/11 | 57974 | A | | 10/24/2011 | RIFTON PRODUCTS LLC | | | | | | | | | 73.41 | |
| 10/24/11 | 57975 | A | | 10/24/2011 | LIGHTSPEED TECHNOLOGIES, INC. | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 00000000 | 909.19 | |
| 10/24/11 | 57975 | A | | 10/24/2011 | LIGHTSPEED TECHNOLOGIES, INC. | | | | | | | | | 909.19 | |
| 10/24/11 | 57976 | A | | 10/24/2011 | PHONAK HEARING SYSTEMS | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 00000000 | 2,492.46 | |
| 10/24/11 | 57976 | A | | 10/24/2011 | PHONAK HEARING SYSTEMS | | | | | | | | | 2,492.46 | |
| 10/21/11 | 57977 | A | | 10/21/2011 | PHONAK HEARING SYSTEMS | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 00000000 | 2,398.98 | |
| 10/21/11 | 57977 | A | | 10/21/2011 | PHONAK HEARING SYSTEMS | | | | | | | | | 2,398.98 | |
| 10/24/11 | 57978 | A | | 10/24/2011 | LAUREATE LEARNING SYSTEMS | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 00000000 | 647.07 | |
| 10/24/11 | 57978 | A | | 10/24/2011 | LAUREATE LEARNING SYSTEMS | | | | | | | | | 647.07 | |
| 10/21/11 | 57979 | A | | 10/21/2011 | PITNEY BOWES | EQUIPMENT RENTAL/LEASE | Special Projects | 01.0 | 00000.0 | 00000 | 27000 | 5610 | 00030000 | 448.00 | |
| 10/21/11 | 57979 | A | | 10/21/2011 | PITNEY BOWES | | | | | | | | | 448.00 | |
| 10/21/11 | 57979 | A | | 10/21/2011 | PITNEY BOWES | | | | | | | | | 896.00 | |
| 10/21/11 | 57980 | A | | 10/21/2011 | CDW-G | COMPUTER SUPP/EQUIP | Technology | 01.0 | 00000.0 | 00000 | 77000 | 4410 | 0005020 | 939.39 | |
| 10/21/11 | 57980 | A | | 10/21/2011 | PITNEY BOWES | | | | | | | | | 1,792.00 | |

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Page No. **6**
 Run Date: **10/29/2011**
 Run Time: **03:25:02AM**
WEEKLY

Report ID: LAPO009C
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 10/15/2011 To 10/28/2011
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch.Lo | Distrib Amount | PO Amt |
|------------|-------|------|------------|------------|---------------------|------------------------|-------------------------|------|---------|-------|-------|------|---------|----------------|-----------|
| 10/21/11 | 57980 | | | | | | CDW-G | | | | | | | 939.39 | |
| 10/21/11 | 57981 | A | 10/21/2011 | 10/21/2011 | BOMAN FORKLIFT | REPAIRS - OTHER | Purchasing | 01.0 | 00000.0 | 00000 | 73000 | 5630 | 0005030 | 1,000.00 | 1,000.00 |
| 10/24/2011 | 57982 | A | 10/24/2011 | 10/24/2011 | NCS PEARSON, INC. | TEST/TEST MATERIALS | Educational Services | 01.0 | 07140.0 | 11100 | 10000 | 4310 | 0004000 | 1,944.00 | 1,944.00 |
| 10/24/2011 | 57982 | | | | | | NCS PEARSON, INC. | | | | | | | 1,944.00 | |
| 10/25/2011 | 57983 | A | 10/25/2011 | 10/25/2011 | INTREPID SPORTSWEAR | UNIFORMS | Culver City High School | 01.0 | 00000.0 | 15000 | 10000 | 4400 | 4010000 | 2,414.26 | 2,414.26 |
| 10/25/2011 | 57983 | | | | | | INTREPID SPORTSWEAR | | | | | | | 2,414.26 | |
| 10/26/11 | 57984 | A | 10/28/2011 | 10/28/2011 | AMAZON.COM | INSTRUCTIONAL SUPPLIES | Adult School | 11.0 | 39050.0 | 41100 | 10000 | 4310 | 0000010 | 166.78 | 166.78 |
| 10/26/2011 | 57984 | | | | | | AMAZON.COM | | | | | | | 166.78 | |
| 10/26/11 | 57985 | A | 10/26/2011 | 10/26/2011 | CDW-G | COMPUTER SUPP/EQUIP | Technology | 01.0 | 00000.0 | 00000 | 77000 | 4410 | 0005020 | 4,305.10 | 4,305.10 |
| 10/26/2011 | 57985 | | | | | | CDW-G | | | | | | | 4,305.10 | |
| 10/26/11 | 57986 | A | 10/26/2011 | 10/26/2011 | GALE SUPPLY COMPANY | JANITORIAL SUPP/EQUIP | Culver Park High School | 01.0 | 00000.0 | 32000 | 81000 | 4370 | 5010000 | 2,000.00 | 2,000.00 |
| 10/26/2011 | 57986 | | | | | | GALE SUPPLY COMPANY | | | | | | | 2,000.00 | |
| 10/26/11 | 57987 | A | 10/28/2011 | 10/28/2011 | AI SQUARED | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 0000000 | 889.13 | 889.13 |
| 10/26/2011 | 57987 | | | | | | AI SQUARED | | | | | | | 889.13 | |
| 10/26/11 | 57988 | A | 10/28/2011 | 10/28/2011 | SCHOOL SPECIALTY | INSTRUCTIONAL SUPPLIES | Undistributed SELPA | 01.7 | 65000.0 | 50010 | 22000 | 4310 | 0000000 | 403.94 | 403.94 |
| 10/26/2011 | 57988 | | | | | | SCHOOL SPECIALTY | | | | | | | 403.94 | |
| 10/27/11 | 57989 | A | 10/27/2011 | 10/27/2011 | CHARLIE'S FIXTURES | INSTRUCTIONAL SUPPLIES | Undistributed ROP | 01.0 | 96352.0 | 71100 | 10000 | 4310 | 0000000 | 10,000.00 | 10,000.00 |
| 10/27/2011 | 57989 | | | | | | CHARLIE'S FIXTURES | | | | | | | 10,000.00 | |
| 10/27/11 | 57990 | A | 10/27/2011 | 10/27/2011 | APPLE INC. | COMPUTER SUPP/EQUIP | OT and APE | 01.0 | 56400.0 | 00000 | 39000 | 4400 | 0004025 | 225.00 | 225.00 |

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C Page No. **7**
District: 64444 Run Date: **10/29/2011**
 Purchase Orders/Buyouts To The Board for Ratification From : **10/15/2011 To 10/28/2011** Run Time: **03:25:02AM**
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified **WEEKLY**

| PO Date | PO # | Stat | Ord# | Date | Vendor Name | Description | Dept/Site | Fund | Res.Prj | Goal | Funct | Obj | Sch.Lo | Distrib Amount | PO Amt |
|----------|-------|------|------|------------|-----------------|-----------------|-----------------------|-----------------|---------|-------|-------|------|---------|----------------|--------|
| | | | | | | | | APPLE INC. | | | | | | | 225.00 |
| 10/28/11 | 57991 | A | | 10/28/2011 | PURELAND SUPPLY | OFFICE SUPPLIES | La Ballona Elementary | 01.0 | 91400.0 | 11100 | 10000 | 4340 | 2060000 | 445.97 | |
| | | | | | | | | PURELAND SUPPLY | | | | | | 445.97 | |

Total by District : 64444 287,761.00

End of Report LAPO009C

NONPUBLIC SCHOOLS:
CURRENT PERIOD: \$ 112,244.00
APPROVED YTD: \$3,247,725.15

BOARD REPORT

11/8/11
9.3

9.3 Approval is Recommended for Acceptance of Gifts - Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property.

The following items have been donated for use in the District:

| <u>Location</u> | <u>Donor/Item(s) Donated</u> |
|-----------------------------|---|
| El Rincon Elementary School | Richard Sharpe Minolta SK503 Copier for the El Rincon Family Center |

RECOMMENDED MOTION: That the Board accepts with appreciation the gifts listed.

Moved by: Seconded by:

Vote:

BOARD REPORT

9.4

Financial Implication for Certificated Services Report no. 7

Total Fiscal Impact per Funding Source :

| | |
|---|--------------|
| General Fund | \$ 71,632.29 |
| General Funds - Testing | \$ 900.00 |
| Title II – Part A, Teacher Quality NCLB | \$ 3,150.00 |
| General Fund – School Improvement | \$ 2,800.00 |
| General Fund – English Language Acquisition Prog. | \$ 4,340.00 |
| General Fund – Educational Services Curriculum | \$ 700.00 |
| FLAP – SIP | \$ 2,310.00 |
| Office of Child Development | \$ 31,500.00 |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7

I. Authorization and Ratification of Employment

A. Additional 20% Assignment – High School, Additional Period
Effective August 31, 2011 through January 27, 2012 at additional 20% of current rate of pay
Funding Source: General Fund
Total Cost: \$6,061.50

1. Carter, Daniel Extra Science Section \$67.35 per day

B. Additional 20% Assignment – High School, Additional Period
Effective August 31, 2011 through June 22, 2012 at additional 20% of current rate of pay
Funding Source: General Fund
Total Cost: \$15,787.80

1. Mielke, David Union Release Period \$87.71 per day

C. Additional 20% Assignment – High School, Additional Period
Effective September 14, 2011 through January 27, 2012 at additional 20% of current rate of pay
Funding Source: General Fund
Total Cost: \$14,209.02

1. Gilbert-Rolfe, Genevieve Extra Social Studies Section \$87.71 per day
2. Varlotta, Kathryn Extra Modern Language Section \$87.71 per day

D. Additional 20% Assignment – High School, Additional Period
Effective October 17, 2011 through January 27, 2012 at additional 20% of current rate of pay
Funding Source: General Fund
Total Cost: \$3,706.97

1. Owens, Andrew Extra Social Studies Section \$62.83 per day

E. Substitute Teacher – District Office
Effective November 9, 2011 at \$125 per day on-call when needed, \$160 on 21st day
Funding Source: General Fund

1. Cowden, Nathaniel 3. Redfern, Courtney
2. Drucker, Rebekah 4. Smothers, Rachelle

F. Extra Assignment – District Office, District-Wide Physical Fitness Testing Coordinator
Effective January 9, 2012 through June 22, 2012 at \$900.00 stipend
Funding Source: General Fund – Testing
Total Cost: \$900.00

1. Peacock, Brandy High School

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 2

I. Authorization and Ratification of Employment – continued

G. Extra Assignment – District Office, Design & Support Galileo Benchmark Assessment
Effective November 9, 2011 through January 31, 2012 at \$35.00 per hour, not to exceed
30 hours per teacher
Funding Source: Title II – Part A, Teacher Quality NCLB
Total Cost: \$3,150.00

1. Ames, Janet El Rincon
2. Collett, Robert Middle School
3. TBD

H. Extra Assignment – Linwood E. Howe, Leadership Team Committee
Effective November 1, 2011 through May 16, 2012 at \$35.00 per hour, not to exceed
9 hours per teacher
Funding Source: General Fund – School Improvement
Total Cost: \$2,520.00

1. Burns, Tracey
2. Chabola, Kevin
3. Chinelli, Vivian
4. Gualtieri, Natalie
5. Schnauss, Elizabeth
6. Sweeney, Mary Ann
7. Rose, Jeffrey
8. Jimenez, Armando

I. Extra Assignment – La Ballona, Spanish Translation for Math Topic Tests
Effective October 26, 2011 through June 22, 2012 at \$35.00 per hour, not to exceed
10 hours per teacher
Funding Source: General Fund – Educational Services Curriculum
Total Cost: \$700.00

1. Arzate, Carolina
2. Orozco, Joanna

J. Extra Assignment – Middle School, Successmaker After School Intervention Program
Effective October 18, 2011 through June 15, 2012 at \$35.00 per hour, not to exceed
1 hour per week
Funding Source: General Fund – English Language Acquisition Program
Total Cost: \$2,170.00

1. Morris, Donna
2. Vandever, Emily

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 3

I. Authorization and Ratification of Employment - continued

K. Extra Assignment – Middle School, Successmaker After School Intervention Program
Effective October 20, 2011 through June 15, 2012 at \$35.00 per hour, not to exceed
2 hours per week
Funding Source: General Fund - English Language Acquisition Program
Total Cost: \$2,170.00

1. Azad, Mark

L. Extra Assignment – Middle School, Developing Spanish Immersion Curriculum
Additional hours - previously approved on board report #2, 7/26/11
Effective August 1, 2011 through August 30, 2011 at \$35.00 per hour, not to exceed 61 hours
Funding Source: FLAP - SIP
Total Cost: \$2,135.00

1. Martinez, Maria Luisa

M. Extra Assignment – Middle School, Successmaker Report Meeting
Effective October 31, 2011 at \$35.00 per hour, not to exceed 1 hour
Funding Source: General Fund – School Improvement
Total Cost: \$280.00

- | | |
|--------------------|----------------------|
| 1. Balogun, Tayo | 5. Levy, Michael |
| 2. Choe, Mickey | 6. Morris, Donna |
| 3. Collett, Robert | 7. Vandever, Emily |
| 4. James, Yakun | 8. Zarrinpar, Andrea |

N. Extra Assignment – High School, Department Chairs
Effective August 31, 2011 through June 22, 2012 at stated stipend
Funding Source: General Fund
Total Cost: \$16,040.00

| | | |
|-----------------------|--|------------|
| 1. Chapman, Jonathan | Social Studies Department Chair | \$2,520.00 |
| 2. De Armond, Melanie | Modern Language Department Chair | \$1,840.00 |
| 3. Dien, Jerod | Math Department Chair | \$2,480.00 |
| 4. Kirk, Alexander | Science Department Co-Chair | \$1,380.00 |
| 5. Nolan, Kelly | English Department Chair | \$2,720.00 |
| 6. Peacock, Brandy | Physical Education Department Chair | \$ 800.00 |
| 7. Roth, John | Special Education Department Chair | \$1,640.00 |
| 8. Sanderson, Judith | Science Department Co-Chair | \$1,380.00 |
| 9. Wisner, Craig | Fine & Practical Arts Department Chair | \$1,280.00 |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 4

I. Authorization and Ratification of Employment - continued

O. Extra Assignment – High School, Special Assignments
Effective August 31, 2011 through June 22, 2012 at stated stipend
Funding Source: General Fund
Total Cost: \$15,547.00

| | | | |
|----|------------------|----------------------------------|------------|
| 1. | Carter, Daniel | Debate & Speech Coordinator | \$2,616.00 |
| 2. | Davis, Alex | Robotics Coordinator | \$1,422.00 |
| 3. | Fien, Pennie | Yearbook Coordinator | \$2,867.00 |
| 4. | Owens, Andrew | Mock Trial Coach | \$2,476.00 |
| 5. | Spano, Anthony | Band/Music Director | \$3,072.00 |
| 6. | Valverde, Carlos | Association Student Body Advisor | \$3,094.00 |

P. Extra Assignment – High School, Instituto de Lectoescritura at LMU
Effective August 30, 2011 at \$35.00 per hour, not to exceed 5 hours
Funding Source: FLAP – SIP
Total Cost: \$175.00

1. Diaz, Carina

Q. Extra Assignment – High School, Ticket Sales Supervision for Football and Basketball
Effective October 7, 2011 through April 9, 2012 at \$50.00 per game
Funding Source: General Fund – Athletics

1. Yokogawa, Valerie

R. Extra Assignment – Office of Child Development, Staff Development
Effective September 10, 2011 through June 30, 2012 at \$35.00 per hour, not to exceed 50 hours per teacher
Funding Source: Office of Child Development
Total Cost: \$31,500.00

| | | | |
|----|--------------------|-----|------------------|
| 1. | Aguila, Guadalupe | 10. | Lyall, Christine |
| 2. | Aqueveque, Rosa | 11. | McClellan, Traci |
| 3. | Armendariz, Anna | 12. | Pulliam, Darla |
| 4. | Bailey, Renee | 13. | Reeves, Patricia |
| 5. | Flowers, Cyndi | 14. | Rico, Albert |
| 6. | Frederick, Georgia | 15. | Sapir, Rosana |
| 7. | Gray, Angela | 16. | Soliman, Nermine |
| 8. | Jones, Rhonda | 17. | Tillett, Aretha |
| 9. | Langston, Marie | 18. | Vasseghi, Norma |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 5

I. Authorization and Ratification of Employment - continued

S. Extra Assignment – High School, Proctor PSAT Exam
Effective October 15, 2011 at \$35.00 per hour, not to exceed 4 hours per teacher
Funding Source: General Fund
Total Cost: \$280.00

1. Phillips, Daniel
2. Yokogawa, Valerie

II. Change in Assignment

1. Kronfeld, Kevin
From: 100% Adult School Teacher
To: 60% State & Federal Programs
40% Adult School
Effective November 9, 2011

III. Leaves

1. Rodsky, Laurie
Part-Time Leave of Absence Without Pay
From: 100% Assignment
To: 80% Assignment
Effective August 31, 2011 through June 22, 2012

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 7

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 7

Total Funding Fiscal Impact:

| | |
|---------------------------|-----------------------------|
| Booster Club Total: | \$9,784.75 |
| Child Development Total: | \$30,730.08 |
| Farragut Fan Club Total: | \$17.65 per hour, as needed |
| General Fund Total: | \$4,996.89 |
| School Improvement Total: | \$8,117.24 |
| Title III Total: | \$2,471.00 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 7

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Lee, Jacqueline
Secretary II
High School – Extra Assignment –
Back to School Night
Not to exceed 3.5 hours
Funding Source: General Fund
Effective October 5, 2011
Range 22 – \$20.54 per hour
Total Cost: \$71.89

B. Instructional Assistants

1. Hayslett, Rebecca
Short-Term Instructional Assistant
Linwood Howe
3.9 hours per day, school year
Funding Source: Linwood Howe Booster Club
Effective November 9, 2011 through
June 5, 2012
Range 12 – \$13.28 per hour
Total Cost: \$6,784.75
2. Castañeda, Margarita
Instructional Assistant – Bilingual
Middle School – Extra Assignment –
EL Student Support
Not to exceed 2 hours per day, school year
Funding Source: School Improvement
Effective October 12, 2011 through
March 23, 2012
Range 16 – \$17.65 per hour
Total Cost: \$3,494.70
3. Dordoni, Alicia
Instructional Assistant – Bilingual
Middle School – Extra Assignment –
EL Student Support
Not to exceed 2.1 hours per day, school year
Funding Source: School Improvement
Effective October 12, 2011 through
March 23, 2012
Range 16 – \$17.65 per hour
Total Cost: \$3,669.44

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

B. Instructional Assistants – continued

4. Diaz, Gaby
Instructional Assistant – Bilingual
La Ballona – Extra Assignment – Translations
Not to exceed 35 hours
Funding Source: Title III
Effective October 17, 2011 through
June 22, 2012
Range 16 – \$17.65 per hour
Total Cost: \$617.75
5. Huerta, Lorena
Instructional Assistant – Bilingual
La Ballona – Extra Assignment – Translations
Not to exceed 35 hours
Funding Source: Title III
Effective October 17, 2011 through
June 22, 2012
Range 16 – \$17.65 per hour
Total Cost: \$617.75
6. Prieto, Liset
Instructional Assistant – Bilingual
La Ballona – Extra Assignment – Translations
Not to exceed 35 hours
Funding Source: Title III
Effective October 17, 2011 through
June 22, 2012
Range 16 – \$17.65 per hour
Total Cost: \$617.75
7. Zamudio, Rosa
Instructional Assistant – Special Education IIA
La Ballona – Extra Assignment – Translations
Not to exceed 35 hours
Funding Source: Title III
Effective October 17, 2011 through
June 22, 2012
Range 16 – \$17.65 per hour
Total Cost: \$617.75

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

B. Instructional Assistants – continued

8. Meza, Jose Instructional Assistant – Special Education IIA
High School – Extra Assignment –
After School Peer Tutoring
Not to exceed 6 hours per month, school year
Funding Source: School Improvement
Effective October 3, 2011 through
June 22, 2012
Range 16 – \$17.65 per hour
Total Cost: \$953.10
9. Shimerman, Amy Instructional Assistant – Computer Lab
Farragut – Extra Assignment –
Not to exceed 11 hours per week, school year
Funding Source: Farragut Fan Club
Effective November 9, 2011
Range 16 – \$17.65 per hour
Total Cost: Hourly, as needed

C. Maintenance

1. Joya Lepe, Sigifredo School Custodian
Maintenance, Operations & Transportation –
Child Development
6.5 hours per day, 12 months per year
Funding Source: Child Development
Effective November 7, 2011
Range 16 – \$2,560.84 per month
Total Cost: \$30,730.08

D. Coaches

1. Forte, Daryl Temporary Assistant Football Coach
High School
Funding Source: Booster Club
Effective October 1, 2011 through
November 15, 2011
Stipend of \$1,000.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

D. Coaches – continued

2. Thomas, Dave
Temporary Girls' Cross Country Coach
High School
Funding Source: General Fund – Athletics
Effective August 20, 2011 through
November 10, 2011
Stipend of \$2,195.00

3. Vu, Alain
Temporary Girls' Assistant Tennis Coach
High School
Funding Source: Booster Club
Effective September 12, 2011 through
November 15, 2011
Stipend of \$2,000.00

E. Stipend Assignments

1. PSAT Proctors
High School – Not to exceed 6 hours
Funding Source: General Fund
Effective October 15, 2011
Stipend of \$35.00 per hour
Total Cost: \$2,730.00
 - a. Campos, Josie
 - b. Dordoni, Alicia
 - c. Fitzgerald, Thomas
 - d. Flores, Asusena
 - e. Fujisawa, Margaret
 - f. Gonzalez, Tina
 - g. Guinn, JoNellia
 - h. Hamme, Debbie
 - i. Herrera, Jose
 - j. Holland, Lynne
 - k. Meents, Mercedes
 - l. Meza, Jose
 - m. Scott, Linda

II. Authorization, Approval & Ratification of Resignations

1. Larkins, Denise
Library Media Clerk I
El Rincon
7 hours per day, 10 months per year
Accepted position outside of district
Effective November 9, 2011
Range 17 – \$2,752.75 per month

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 5

II. Authorization, Approval & Ratification of Resignations – continued

- | | | |
|----|-----------------|---|
| 2. | Loyola, Ricardo | Computer Technician District Office – Information Technology 8 hours per day, 12 months per year Retirement Effective December 15, 2011 Range 30 – \$4,333 per month |
| 3. | Reynosa, Joe | Groundskeeper II Maintenance, Operations & Transportation 8 hours per day, 12 months per year Retirement Effective December 31, 2011 Range 19 – \$3,306 per month |

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 7

Moved by:

Seconded by:

Vote:

BOARD REPORT

11/8/11

9.6

9.6 Approval is Recommended for the CCHS Robotics Team Field Trips to Attend Competitions in San Diego, CA (March 2-4, 2012) and St. Louis, Missouri (April 25-28, 2012)

Board Policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Culver City High School requests permission for the Robotics Team to participate in competitions in San Diego, California, March 2-4, 2012, and St. Louis, Missouri, April 25-28, 2012. Approximately 10 students will be chaperoned by CCHS teacher Alex Davis and parent volunteers. Students will miss four days of school on March 2 and April 25-27.

Expenses will be paid by parents and fundraisers.

RECOMMENDED MOTION: That the Board approve the CCHS Robotics Team Field Trips to Attend Competitions in San Diego, CA (March 2-4, 2012) and St. Louis, Missouri (April 25-28, 2012).

Moved by:

Seconded by:

Vote:

BOARD REPORT

11/8/11

9.7

9.7 **Approval is Recommended for the CCHS Sojourn to the Past Field Trip through Southern States, March 29–April 7, 2012**

Board Policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Wendy Beckendorf, Culver City High School teacher, seeks approval for approximately 10 high school students to travel to the southern states, March 29 through April 7, 2012, during Spring Break. Culver City participants and approximately 100 students and teachers from other high schools, will fly to Atlanta, Georgia and travel by bus to Montgomery, Birmingham, Selma, Hattiesburg, Jackson, Little Rock and fly back from Memphis, Tennessee. This schedule is consistent with past years.

Students' travel expenses will be paid by parents and fundraising activities. Ms. Beckendorf will chaperone the trip.

RECOMMENDED MOTION: That the Board approve the CCHS Sojourn to the Past Field Trip through Southern States, March 29–April 7, 2012.

Moved by:

Seconded by:

Vote:

9.8 **Enrollment Report**

The attached reports display enrollment information for the second month of the 2011-2012 school year. The reports are presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1st School Month through 12th School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District accept the Enrollment Report for month two of the 2011-2012 school year as presented.

Moved by:

Seconded by:

Vote:

Culver City Unified School District
Enrollment for the 2nd School Month (9/19/11 - 10/14/11)
2011 - 2012

| ELEMENTARY | El Marino | El Rincon | Farragut | La Ballona | Linwood Howe | Independent Study | Total |
|-------------------------|------------------|------------------|-----------------|-------------------|---------------------|--------------------------|--------------|
| K | 133 | 71 | 94 | 95 | 95 | 0 | 488 |
| 1 | 133 | 95 | 94 | 91 | 70 | 0 | 483 |
| 2 | 128 | 94 | 96 | 115 | 94 | 0 | 527 |
| 3 | 127 | 87 | 91 | 90 | 86 | 0 | 481 |
| 4 | 115 | 86 | 85 | 81 | 80 | 0 | 447 |
| 5 | 123 | 85 | 90 | 60 | 89 | 0 | 447 |
| Spec Class | 0 | 18 | 0 | 0 | 26 | 0 | 44 |
| | | | | | | | 0 |
| Elementary Total | 759 | 536 | 550 | 532 | 540 | 0 | 2917 |

| SECONDARY | Middle School | High School | Culver Park | Independent Study | Total |
|------------------------|----------------------|--------------------|--------------------|--------------------------|--------------|
| 6 | 467 | | | | 467 |
| 7 | 495 | | | | 495 |
| 8 | 528 | | | | 528 |
| 9 | | 584 | 0 | 0 | 584 |
| 10 | | 541 | 1 | 0 | 542 |
| 11 | | 538 | 22 | 2 | 562 |
| 12 | | 547 | 42 | 1 | 590 |
| Spec Class | 39 | 39 | 0 | 0 | 78 |
| Secondary Total | 1529 | 2249 | 65 | 3 | 3846 |

| | |
|------------------------------|-------------|
| Total K-12 Enrollment | 6763 |
|------------------------------|-------------|

PRESCHOOL

| Linwood Howe | El Marino | El Rincon | Farragut | La Ballona | CEE | Total |
|---------------------|------------------|------------------|-----------------|-------------------|------------|--------------|
| 57 | 24 | 32 | 8 | 86 | 95 | 302 |

ADULT SCHOOL

| Adult Basic Education | ESL | Citizenship | Adults with Disabilities | High School Subjects | Older Adults Prog | Total |
|------------------------------|------------|--------------------|---------------------------------|-----------------------------|--------------------------|--------------|
| 118 | 464 | 15 | 19 | 227 | 237 | 1080 |

Notes:

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 227 students enrolled in high school subjects, 69 concurrently attend high school.

Culver City Unified School District
Enrollment Comparison
10-11 vs 11-12

| ELEMENTARY | 1st | | 2nd | | 3rd | | 4th | | 5th | |
|------------------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|
| | School Month | | School Month | | School Month | | School Month | | School Month | |
| | 10-11 | 11-12 | 10-11 | 11-12 | 10-11 | 11-12 | 10-11 | 11-12 | 10-11 | 11-12 |
| El Marino | 747 | 752 | 748 | 759 | 748 | | 750 | | 750 | |
| El Rincon | 529 | 535 | 538 | 536 | 542 | | 538 | | 541 | |
| Farragut | 523 | 552 | 526 | 550 | 524 | | 523 | | 522 | |
| La Ballona | 524 | 526 | 532 | 532 | 532 | | 531 | | 529 | |
| Linwood Howe | 500 | 539 | 494 | 540 | 502 | | 504 | | 502 | |
| Ind. Study | 0 | 0 | 0 | 0 | 0 | | 0 | | 0 | |
| Special Ed | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl |
| Elementary Total | 2823 | 2904 | 2838 | 2917 | 2848 | 0 | 2848 | 0 | 2844 | 0 |

| SECONDARY | 1st | | 2nd | | 3rd | | 4th | | 5th | |
|-----------------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|
| | School Month | | School Month | | School Month | | School Month | | School Month | |
| | 10-11 | 11-12 | 10-11 | 11-12 | 10-11 | 11-12 | 10-11 | 11-12 | 10-11 | 11-12 |
| Middle School | 1560 | 1527 | 1565 | 1529 | 1559 | | 1549 | | 1542 | |
| High School | 2290 | 2262 | 2298 | 2249 | 2271 | | 2259 | | 2251 | |
| Culver Park | 59 | 54 | 67 | 65 | 66 | | 71 | | 71 | |
| Ind. Study | 8 | 2 | 0 | 3 | 28 | | 29 | | 30 | |
| Special Ed | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl | Incl |
| Secondary Total | 3917 | 3845 | 3930 | 3846 | 3924 | 0 | 3908 | 0 | 3894 | 0 |

| | | | | | | | | | | |
|------------|------|------|------|------|------|---|------|---|------|---|
| K-12 Total | 6740 | 6749 | 6768 | 6763 | 6772 | 0 | 6754 | 0 | 6738 | 0 |
|------------|------|------|------|------|------|---|------|---|------|---|

BOARD REPORT

11/8/11

10.1

10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service.
- Showing a positive attitude toward classmates, school, and community.
- Displaying an understanding and appreciation of civic responsibility.
- Possessing strength of character and the courage to do what is right.
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.

BOARD REPORT

11/8/11
10.2

10.2 Anti-Bullying Task Force Presentation

Ms. Eileen Carroll and Mr. Hank Linderman will update the Board on the work of the CCUSD Anti-Bullying Task Force. Ms. Jocelyn Wilson, Assistant Principal of CCMS, and a member of the Anti-Bullying Task Force, will present students from CCMS that participated in the Anti-Bullying Poster Contest in recognition of Anti-Bullying month.

11/8/11
14.4a

BOARD REPORT

14.4a **Approval is Recommended for the 2009/2010 and 2010/2011 Agreement Between the Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE)**

Background Information

A Tentative Agreement between the Board of Education and the Association of Classified Employees was signed on October 24, 2011. A ratification vote of unit members was held on October 24, 2011. The vote was 147 favor; 37 opposed. It is now appropriate for the Governing Board of the Culver City Unified School District to approve this agreement.

RECOMMENDED MOTION: It is recommended that the Board of Education approve the 2009/2010 and 2010/2011 Agreement Between the Culver City Unified School District and the Association of Classified Employees as presented.

Moved by:

Seconded by:

Vote:

**CULVER CITY UNIFIED SCHOOL DISTRICT
TENTATIVE AGREEMENT
Association of Classified Employees
October 12, 2010
4:00pm**

The Culver City Unified School District and the Culver City Association of Classified Employees (ACE) have completed negotiations for the 2009-2010 school year and agree to maintain the provisions of the classified collective bargaining agreement, except as follows:

ARTICLE 8 (HOURS)/ ARTICLE 32 (WAGES) MOU

Reduce the work year for unit members by five days for the 2010-2011 school years with a commensurate proportionate reduction in salary. The scheduling of the five (5) furlough days for the 2010-2011 school year shall be determined by the District in consultation with ACE.

DURATION

**Article 3—Duration and Termination
Section A:**

This agreement shall become effective on 1st day of July, 2009 unless otherwise specifically stated herein, and shall remain in full force and effect until June 30, 2012, and shall automatically renew itself for an additional year unless either party notifies the other by giving at least ninety (90) days, but not more than one-hundred-twenty (120) days written notice in advance of the expiration date of its desire to modify or amend this agreement. The parties may reopen negotiations for the 2010-2011 and 2011-2012 school year on Article 31: Health and Welfare, and Article 32: Wages, and two (2) articles selected by each party.

ARTICLE 3 - ACE Rights:

Section D.4:

The Association would have the right to use the District electronic mail service (excluding fax) to send routine meetings, workshop announcements and updates to unit members consistent with Board Policy and Administrative Regulations and, provided further, such use does not interfere with the duties and responsibilities of unit members. The Association's electronic mail may be printed out by the Association's Site Representative and distributed to the unit members who do not have a district email address. The Association shall send a copy of such emails to site administrators, supervisors and Superintendent's office at the same time that emails are sent to unit members. The District will provide ACE with an electronic version of the administrative group list. All email communication shall be dated and the Association's identification shall be clearly indicated.

ARTICLE 13—Safety:

Section H

Verified claims for loss, destruction, or damage to personal equipment which employees use in district work will be reimbursed to the employee. The maximum amount of reimbursement to be paid by the District shall be \$500.00

Section I

4. The District agrees to reimburse the employee for actual expenses incurred due to verified vandalism to an amount not to exceeds \$750.00

ARTICLE 29- Evaluation:

Modify current evaluation form as attached.

ARTICLE 36- Discipline

Procedures for employee discipline are included in District Board Policy 4218 and Administration Regulation 4218(a).



ACE President



CCUSD

10/12/10
Date

10/12/10
Date

Culver City Unified School District
CCUSD /ACE Negotiations
Tentative Agreement
October 24, 2011

The Culver City Unified School District (District) and The Association of Classified Employees (ACE)have completed negotiations for the 2011-2012 school year and agree to maintain the provision of the current Collective Bargaining Agreement except as provided below:

Contract Changes

Article 3: Duration and Termination

Section A

This agreement shall become effective on the tenth day of July, 2011 unless otherwise specifically stated herein, and shall remain in full force and effect until June 30, 2012 and shall automatically renew itself for an additional year unless either party notifies the other by giving at least ninety (90) days, but not more than one –hundred-twenty days written notice in advance of the expiration date of its desire to modify or amend this agreement. The parties may reopen negotiations during 2011-2012 on Article 31: Health and Welfare, and Article 32: Wages and two (2) articles selected by each party. Article 12 Transfers and Article 16 Vacations were not completed in the 2010-2011 negotiations and shall be added to the 2011-2012 negotiations.

ARTICLE 32: WAGES

Section F- Longevity

Full time employees shall receive a longevity increase for every 10, 15, 20 and 25 years of services. Pay is as follows:

- \$50 additional per month after 10 years of service
- \$55 additional per month after 15 years of service
- \$60 additional per month after 20 years of service
- \$65 additional per month after 25 years of service

ARTICLE 12: TRANSFERS

Section B- Criteria for Transfer

Omit:

6. Affirmative action goals of the District

Memorandum of Understanding

District and ACE agree to incorporate the following items in a Memorandum of Understanding for the 2011-2012 school year only.

REDUCED WORK YEAR

Reduce the work year for ACE unit members by six (6) days for the 2011-2012 school year, with a commensurate proportionate reduction in salary. The parties will negotiate the calendar to reflect the reduced work year for the school year 2011-2012.

RESCIND POSITIONS

Rescind the following positions:

- Restore the Locksmith position

- Restore the position of the Heating, Ventilation and Air Conditioning (HVAC) technician

- Restore the positions of Elementary librarians to 7 hour positions (La Ballona, El Rincon and Farragut)

- Increase the hours of 5 hour Elementary librarians to 7 hour positions (Linwood Howe and El Marino)

- Restore the position of Secondary Instructional Materials Clerk

- Restore the position of High School Budget Secretary to a 12 month position

RESTORATION

If there is an increase of at least \$100 in the estimated funded Base Revenue Limit (BRL) per unit of Average Daily Attendance (ADA) above the amount proposed in the Governor's May Revision to the K-12 State Budget for 2011-2012, one work day shall be added back to the work year. In consultation with the District an additional one work day shall be added for each \$100 increment above the amount of the BRL per unit of ADA proposed for 2011-2012. As used in this Memorandum BRL per ADA shall refer to the Culver City Unified School District's actual unrestricted ongoing funded base revenue limit per unit of ADA after all deficit factors have been applied minus any adjustments.

The comparison of actual funding to the Governor's Proposed May Revision to the K-12 State Budget for 2011-2012, shall be made after the April 2012 P-2 ADA reporting period. The parties to this Memorandum recognize that the above language anticipates that the state school finance system remains as proscribed in current law. If there are changes in the State school finance allocations, the parties agree to reopen this agreement for the purpose of amending this agreement to maintain to the extent reasonably possible the effect the parties anticipated in this memorandum.

REOPENER

The District may reopen negotiations for the 2011-2012 school year on Article 32: Wages and Article 25: Hours of Work if there are any changes that negatively impact the District's federal and/or state revenue funding levels by a total of \$100 or more per unit ADA below the amounts projected in the Second Interim Report for 2010-11. Factors to be considered include, but are not limited to, the District's current funded base revenue limit, categorical funding, and applicable categorical provisions in the State Budget Act (SBA), declining enrollment trend, deficit factor, and State apportionment deferrals. It is the intention of the parties that if the District revenues decline by \$100 or more per student, the parties return to the bargaining table.

TERM

This Memorandum will terminate on June 30, 2012, unless extended by mutual written agreement of the parties. Unless restoration occurs earlier both salary schedule and the work year shall be fully restored.


FOR THE ACE


FOR THE DISTRICT

10/24/11
DATE

10/24/11
DATE

11/8/11
14.4b

BOARD REPORT

14.4b Approval is Recommended for the 2012/2013 School Year Calendar

Submitted herewith is the proposed 2012/2013 School Year Calendar. The original draft of the proposed calendar was developed by the Calendar Committee, which was comprised of representatives from the Culver City Federation of Teachers (CCFT), the Association of Classified Employees (ACE) and the Management Association of Culver City Schools (MACCS). This final draft is now presented for Board consideration and adoption with the following understanding:

- The calendar for 2012/2013 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The proposed calendar, including teacher work days, is subject to change via the negotiation process.
- The staff development days on the proposed calendar are subject to negotiations.

RECOMMENDED MOTION: That the proposed 2012/2013 School Year Calendar be approved as presented.

Moved by:

Seconded by:

Vote:

15.1 Discussion Regarding a Letter from the Legal Firm of Dannis Woliver Kelley

The District received a letter from Dannis Woliver Kelley regarding the procurement of architectural services. Board member Steven Gourley wanted to discuss the contents of the letter but it was protected by attorney-client privilege. The Board took action on October 25, 2011 to waive the attorney/client privilege so that Board members could discuss the letter in Public Session. The letter is hereby attached.

DANNIS WOLIVER KELLEY

71 Stevenson Street
19th Floor
San Francisco, CA 94105
TEL 415.543.4111
FAX 415.543.4384

SAMUEL H. SANTANA
Attorney at Law
ssantana@DWKesq.com

Long Beach

301 East Ocean Boulevard
Suite 1750
Long Beach, CA 90802
TEL 562.166.8500
FAX 562.366.8505

September 30, 2011

Via email and U.S. Mail

Mr. Ali Delawalla
Assistant Superintendent
Business Services
Culver City Unified School District
4034 Irving Place
Culver City, CA 90232

750 B Street
Suite 2310
San Diego, CA 92101
TEL 619.595.0202
FAX 619.702.6202

www.DWKesq.com

Re: Culver City Unified School District;
Procurement of Architectural Services
Our file: 2605.1101

Dear Mr. Delawalla:

You have asked our firm to advise the Culver City Unified School District ("District") regarding the requirements for the District's procurement of architectural services.

I. BACKGROUND

The District's Board of Education ("Board") has contracted with Westberg + White, Inc. ("Westberg") for architectural services on District projects since the 2002-2003 school year. During the 2002-2003 school year, the Board approved two agreements with Westberg for architectural services related to the former Assessor's Office and the District Natatorium. During the 2006-2007 school year, the District entered into a Board-approved agreement with Westberg for an architectural project related to elevators. Most recently, the Board approved the assignment of a specific athletic field renovation project to Westberg on July 26, 2011.

The fee negotiated for the most recent project is an amount equal to 6.32% of the \$6,650,000 construction cost budget, or \$420,280. If Westberg's fee were based on the Office of Public School Construction ("OPSC") Architect Fee Schedule for Reconstruction/Modernization projects, which is the standard typically used to determine applicable architect fees, the fee for this project would have been \$686,000 or 10.31% of the \$6,650,000 construction cost budget.

DEDICATION
WISDOM
KNOW-HOW



Mr. Ali Delawalla
Assistant Superintendent
Culver City Unified School District
September 30, 2011
Page 2

II. LEGAL ANALYSIS

Public entities, including school districts, must select providers of architectural and engineering services through a fair, competitive selection process free of conflicts of interest, political contributions, or unlawful activities. (Gov. Code, § 4529.12.) Government Code¹ Section 4529.10 specifically defines "architectural and engineering services" to include "all architectural, landscape architectural, environmental, engineering, land surveying, and construction project management services."

Section 4529.10 does not require formal public bidding to procure architectural services. As such, school districts generally comply with the requirement for a fair, competitive selection process by using a request for qualification and/or request for proposal process. Circulation of a request for qualification and/or request for proposal to at least two firms and a review of responses meet the requirement of Section 4529.10. In addition, in selecting an architect a school district may consider subjective as well as objective factors such as previous experience and knowledge of district projects, and need not select the architect with the lowest price. Section 4529.19 provides that the applicable provisions "shall be liberally construed to accomplish its purposes."

The question in the present instance is whether the District could rely on the previously completed RFP in assigning the current project to Westberg on July 26, 2011. There are no time limit requirements imposed by Section 4529.12 with regard to how long a request for qualification and/or request for proposal process are valid for. Many school districts rely upon the initial proposals submitted in response to the request for qualification and/or request for proposal process for long periods of time – some exceeding twenty years.

Many school districts place a high value on an architect's knowledge of the district, previous experience with the successful completion of district projects, and good working relationship with the district. When these factors are present, school districts like to continue relationships with architects whenever possible. This type of long-term relationship is permitted under the applicable statutory requirements because a less formal selection process than the more stringent formal public bidding process is permitted to procure architectural services.

Under the applicable statutory requirements for a fair, competitive selection process outlined above, a school district may consider subjective as well as objective factors such as previous experience with and knowledge of District projects, and need not select the architect with the lowest priced proposal. In this instance, Westberg does have experience with and knowledge of District projects. Moreover, Westberg's negotiated fee to complete the athletic field renovation project is \$265,720 lower than the standardized State-approved rate that would be calculated using OPSC's Architect Fee Schedule for Reconstruction/Modernization projects.

¹ All other statutory references will be to the California Government Code, unless otherwise indicated.

Mr. Ali Delawalla
Assistant Superintendent
Culver City Unified School District
September 30, 2011
Page 3

Please contact us if you want to discuss the foregoing or need further information or we can be of further assistance with regard to this issue or other issues.

Very truly yours,

DANNIS WOLIVER KELLEY



Samuel R. Santana

SRS:sh